March 2009

To: Early College Experience  
   High School Site Representative

From: Cheryl Williams, Administrative Services Specialist  
       University of Connecticut  
       Office of Institutional Research

Re: Student Evaluation of Course Content

The Course Content Evaluation packets enclosed are for completion by students registered in UConn ECE classes that have been conducted at your high school in the Fall 2008-Spring 2009. The University of Connecticut Early College Experience Program will use the results of the Course Content Evaluation Surveys to improve its program and for ongoing program accreditation. The Office of Institutional Research has been asked to conduct these surveys on behalf of the ECE Program. The individual data collected will remain confidential. Aggregated data only will be provided to the Early College Experience Program. Your cooperation is extremely important to the ECE Program.

Included in your materials are:

- Instruction to the Site Representative
- Check list for the site representative to be completed and returned with the completed packets
- Course evaluation packets for each ECE course at your high school listed on the checklist

The individual course packets include:

- Forms (question/comment and bubble sheet) enough for only those students enrolled as ECE students
- Instructions to the monitor of the course evaluation
- A self-addressed envelope or box to return the completed and sealed envelopes to the University of Connecticut Office of Institutional Research

If you have any questions or comments concerning the survey, please contact Cheryl Williams at (860) 486-1910 or Cheryl.Williams@UConn.edu

Your time and cooperation are greatly appreciated!